

INSTITUTIONAL EXAMINATION COMMITTEE 2021-22

Sr. No.	Name of the Members	
1	Dr .D. R. Chaple	Chairman
2	Dr. Mrs. A. J. Asnani Professor	UG/PG Co-ordinator
3	Dr. Mrs. G. R. Dixit Asst. Professor	College Exam Officer
4	Dr. Mrs. S. A. Deshpande Asso.Professor	Member
5	Dr. Mrs. S. P. Motghare Asst.Professor	Member
7	Mr. S. K. Shah Asst.Professor	Member
8	Mr. P. N. Amle Asst.Professor	Member

The college is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University and follows the guidelines set by the University for the conduct of examinations.

Assessment Method at College Level:

The Internal Assessment forms a part of a continuous evaluation system conducted through theory and practical sessional examinations, assignments or presentations and interaction of student with subject teacher. All of these together constitute an integral part of Internal Examination which is carried out in a well-planned and systematic manner.

The internal assessment comprises of two theory and two practical sessional examinations to assess the periodic performance of the students. There is a Moderation Committee at the college level that looks into the quality of questions and the Internal Assessment marks and takes requisite steps to ensure transparency and objectivity.

The valued answer books are shown to students and suggestions are given for improvement. The College authorities looking after examination work display the average of internal marks of students on notice board. The students can check their marks and approach the concerned teacher directly in case of any clarification or discrepancy.

The institution has a well-defined system in place to deal with examination related grievances. The internal evaluation marks of students are displayed on notice board where each student can view his/her total assessment marks at the end of each semester and can report discrepancies, if any, within a specified time period after which the marks are finally uploaded on the University portal. The faculty addresses the rightful grievances of the students pertaining to the marks obtained in the internal assessment.

The evaluated papers related to internal examination consisting of class tests, assignments, projects, etc. are returned to students with detailed remarks and suggestions for improvement. Any query of students regarding the feedback and evaluation is thoroughly addressed by the respective teachers.

Hence the College employs a robust multi-tiered mechanism to ensure transparency and objectivity in dealing with grievances related to internal examinations.

Scheme of Marks:-

Scheme for awarding internal assessment: Continuous mode:-

Criteria	Maximum Marks	
Theory		
Attendance	4	2
Academic activities (Average of any 3 activities e.g. quiz, assignment, open book test, field work, group discussion and seminar)	3	1.5
Student – Teacher interaction	3	1.5
Total	10	5
Practical		
Attendance	2	
Based on Practical Records, Regular viva voce, etc.	3	
Total	5	

Marks allotted for Attendance in Theory and Practical:-

Percentage of Attendance	Theory	Practical
95 – 100	4	2
90 – 94	3	1.5
85 – 89	2	1
80 – 84	1	0.5
Less than 80	0	0

Question paper pattern for theory Sessional examinations:-

For subjects having University examination

I. Multiple Choice Questions (MCQs)	=	10 x 1 = 10
OR		OR
Objective Type Questions (5 x 2) (Answer all the questions)	=	05 x 2 = 10
I. Long Answers (Answer 1 out of 2)	=	1 x 10 = 10
II. Short Answers (Answer 2 out of 3)	=	2 x 5 = 10
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Total	=	30 marks

For subjects having Non University Examination

I. Long Answers (Answer 1 out of 2)	=	1 x 10 = 10
II. Short Answers (Answer 4 out of 6)	=	4 x 5 = 20
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Total	=	30 marks

Question paper pattern for practical sessional examinations

I. Synopsis	=	10
II. Experiments	=	25
III. Viva voce	=	05

Total = 40 marks

Question paper pattern for end semester theory examinations For 75 marks

I. Multiple Choice Questions(MCQs)	=	20 x 1	=	20
OR		OR		
Objective Type Questions (10 x 2)	=	10 x 2	=	20
(Answer all the questions)				
II. Long Answers (Answer 2 out of 3)	=	2 x 10	=	20
III. Short Answers (Answer 7 out of 9)	=	7 x 5	=	35

Total = 75 marks

For 50 marks paper

I. Long Answers (Answer 2 out of 3)	=	2 x 10	=	20
II. Short Answers (Answer 6 out of 8)	=	6 x 5	=	30

Total = 50 marks

For 35 marks paper

I. Long Answers (Answer 1 out of 2)	=	1 x 10	=	10
II. Short Answers (Answer 5 out of 7)	=	5 x 5	=	25

Total = 35 marks

Question paper pattern for end semester practical examinations

I. Synopsis	=	5
II. Experiments	=	25
III. Viva voce	=	5

Total = 35 marks

Letter grades and grade points equivalent to Percentage of marks and performances

Percentage of Marks Obtained	Letter Grade	Grade Point	Performance
90.00 – 100	O	10	Outstanding
80.00 – 89.99	A	9	Excellent
70.00 – 79.99	B	8	Good
60.00 – 69.99	C	7	Fair
50.00 – 59.99	D	6	Average
Less than 50	F	0	Fail
Absent	AB	0	Fail

