

## Minutes of the Meeting dated 08/09/2020

The second meeting of the IQAC committee was held on 08/09/2020. The first meeting was held on 08/09/2020 and the committee of IQAC was unanimously constituted for a period of two years and it was decided to revise the committee in concordance to the guidelines of NAAC. Further it was decided to conduct four meetings per year to monitor the compliance of the proposed agendas during the academic year. Several agendas were planned in respect to student evaluation, faculty development and upgradation of infrastructure. The detailed copy is duly attached.

The agenda of the second meeting is to monitor and evaluate the compliance of the agendas of first meeting.

The following members were present for the meeting:-

Dr. D.R. Chaple	Chairperson
Dr. Mrs. A.J. Asnani	Coordinator
Dr. V.D. Gulkari	Member
Dr. Mrs. K. P. Upadhye	Member
Mrs. S. S. Bakhle	Member
Dr. Mrs. M. P. Yeole	Member
Dr. R. H. Kasliwal	Member

The following points were discussed in the meeting

### **1. Regarding conducting progressive tests and its evaluation**

Regular chapter wise progressive test were conducted and evaluation of the tests were carried out by respective faculties. Regular assignments were also given to students. The students whose performance was not good in the test were made to appear for the retests.

### **2. Monitoring student attendance**

The regular attendance are taken daily by the respective subject incharges and filled in attendance record. The online classes should be conducted as per timetable.

### **3. Encouraging faculties for attending workshops**

The faculties were encouraged to attend the workshops and academic programmes.

### **4. Regarding projects**

Faculties of respective departments have opted for the applied for funding projects under governmental organizations. The applications were under scrutiny.

**5. Regarding organizing activities**

Staffs were encouraged to motivate students for organizing several extra-curricular activities through online mode.



Ref. No. : PJLCP/2020/

Date: 08/09/2020

Office Order

**Sub.: Re -constitution of Internal Quality Assurance Cell (IQAC) in Priyadarshini J. L. College of Pharmacy**

The IQAC Committee is being re- constituted on 08/09/2020.

Sr. No.	Name	Designation	Category of membership
1	Dr. D. R. Chaple	Principal	Chairperson
2	Dr. V. D. Gulkari	Associate Professor	Member
3	Dr. Mrs. K. P. Upadhye	Associate Professor	Member
4	Dr. Mrs. S. S. Bakhle	Assistant Professor	Member
5	Dr. Mrs. M. P. Yeole	Assistant Professor	Member
6	Dr. R. H. Kasliwal	Administrative official	Member
7	Mr. Dushyant S. Chaturvedi	Management member	Member
8	Mr. Gulshan Gurunani	Nominee from Alumni	Member
9	Mr. Datta Avhad	Nominee from Student	Member
10	Dr. Suresh Motwani	Nominee from Stakeholders	Member
11	Dr. (Mrs.) A. J. Asnani	Professor	Coordinator



Principal

**PRINCIPAL**

Priyadarshini J.L. College of  
Pharmacy, Nagpur.

### Minutes of the Meeting dated 25/11/2020

The second meeting of the IQAC committee was held on 25/11/2020. The first meeting was held on 08/09/2020 and the committee of IQAC was unanimously constituted for a period of two years and it was decided to revise the committee in concordance to the guidelines of NAAC. Further it was decided to conduct four meetings per year to monitor the compliance of the proposed agendas during the academic year. Several agendas were planned in respect to student evaluation, faculty development and upgradation of infrastructure. The detailed copy is duly attached.

The agenda of the second meeting is to monitor and evaluate the compliance of the agendas of first meeting.

The following members were present for the meeting:-

Dr. D.R. Chaple	Chairperson
Dr. Mrs. A.J. Asnani	Coordinator
Dr. V.D. Gulkari	Member
Dr. Mrs. K. P. Upadhye	Member
Mrs. S. S. Bakhle	Member
Dr. Mrs. M. P. Yeole	Member
Dr. R. H. Kasliwal	Member

The following points were discussed in the meeting

#### 1. Regarding conducting class tests and its evaluation

Regular chapter wise progressive test were conducted and evaluation of the tests were carried out by respective faculties. Regular assignments were also given to students. The students whose performance was not good in the test were made to appear for the retests.

#### 2. Monitoring student attendance

The regular attendance are taken daily by the respective subject incharges and filled in attendance record. The online classes should be conducted as per timetable.

#### 3. Encouraging faculties for attending workshops

The faculties were encouraged to attend the workshops and academic programmes.

#### 4. Regarding Conduction of online examination



**Discussion regarding conduction of backlog examinations were done.**

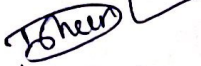
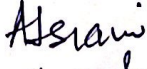
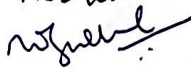
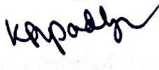
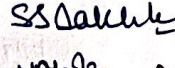
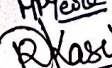
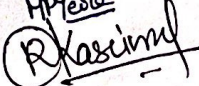
**5. Regarding organizing activities**

**Staffs were encouraged to motivate students for organizing several extra-curricular activities through online mode.**

### Minutes of the Meeting dated 05/01/2021

The third meeting of the IQAC committee was held on 05/01/2021. The agenda of the third meeting is to monitor and evaluate the compliance of the agendas of second meeting.

The following members were present for the meeting:-

Dr. D.R. Chaple	Chairperson	
Dr. Mrs. A.J. Asnani	Coordinator	
Dr. V.D. Gulkari	Member	
Dr. Mrs. K. P. Upadhye	Member	
Mrs. S. S. Bakhle	Member	
Dr. Mrs. M. P. Yeole	Member	
Dr. R. H. Kasliwal	Member	

The following points were discussed in the meeting

#### 1. Regarding conducting progressive tests and its evaluation

Regular chapter wise class test were conducted and evaluation of the tests were carried out by respective faculties. Regular assignments were also given to students. The students whose performance was not good in the test were made to appear for the retests.

#### 2. Monitoring student attendance

The regular attendance are taken daily by the respective subject incharges and filled in attendance record. The online classes should be conducted as per timetable. The attendance report were evaluated monthly.

#### 3. Encouraging faculties for attending and organizing workshops

The faculties were encouraged to attend faculty development programs, workshops and other academic programmes.

#### 4. Regarding projects

Faculties of respective departments have opted for the applied for funding projects under governmental organizations. The applications were under scrutiny. Staffs were motivated to enhance their IP's through patents and copyrights.



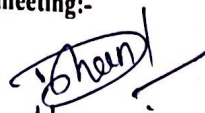
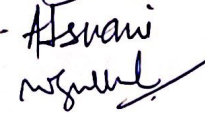
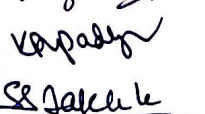
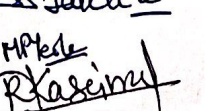
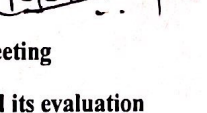
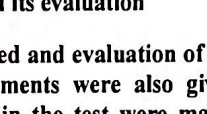
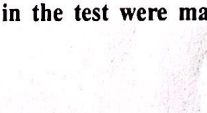
#### **5. Regarding organizing activities**

**Staffs were encouraged to motivate students for organizing several extra-curricular activities through online and offline mode.**

### Minutes of the Meeting dated 06/04/2021

The fourth meeting of the IQAC committee was held on 06/04/2021. The agenda of the fourth meeting is to monitor and evaluate the compliance of the agendas of third meeting.

The following members were present for the meeting:-

Dr. D.R. Chaple	Chairperson	
Dr. Mrs. A.J. Asnani	Coordinator	
Dr. V.D. Gulkari	Member	
Dr. Mrs. K. P. Upadhye	Member	
Mrs. S. S. Bakhle	Member	
Dr. Mrs. M. P. Yeole	Member	
Dr. R. H. Kasliwal	Member	

The following points were discussed in the meeting

#### 1. Regarding conducting progressive tests and its evaluation

Regular chapter wise class test were conducted and evaluation of the tests were carried out by respective faculties. Regular assignments were also given to students. The students whose performance was not good in the test were made to appear for the retests.

#### 2. Monitoring student attendance

The regular attendance are taken daily by the respective subject incharges and filled in attendance record. The online classes should be conducted as per timetable. The attendance report were evaluated monthly.

#### 3. Participation in Toycathon

Team of college participated in Toycathon event. Inputs in consideration to proper mentoring of the idea.

#### 4. Regarding projects

Faculties of respective departments have opted for the applied for funding projects under governmental organizations. The applications were under scrutiny. Staffs were motivated to enhance their IP's through patents and copyrights.